

# FACT SHEET FOR INCOMING EXCHANGE AND STUDY ABROAD STUDENTS

## UNIVERSITY INFORMATION

ADDRESS	CONTACT INFORMATION	WEBSITE
Bath Spa University Newton Park Campus Newton St. Loe Bath BA2 9BN United Kingdom	Students living outside the UK who are interested in studying at Bath Spa University for a semester abroad should contact us via:  <i>Exchange and Study Abroad students</i> <a href="mailto:bsuexchange@bathspa.ac.uk">bsuexchange@bathspa.ac.uk</a>  Office hours: Monday to Friday, 09:30 to 16:00 (UK time)	<a href="http://www.bathspa.ac.uk">www.bathspa.ac.uk</a>

## APPLICATION INFORMATION

### NOMINATION PROCESS

- Applicants are nominated to Bath Spa University by their home universities via email
- The Go Global Team contacts applicants directly with the application form and further information
- Completed applications are returned to [BSUexchange@bathspa.ac.uk](mailto:BSUexchange@bathspa.ac.uk) and then passed to the relevant academic departments for consideration
- Offer letters are issued via email to successful applicants
- Accommodation information issued
- Pre-departure information issued
- Arrival at Bath Spa University

### DEADLINES

#### Semester 1 (September - February) and Full Year:

Nominations: 15 May  
Applications: 31 May

*Late applications will not be considered.*

#### Semester 2 (February - June):

Nominations: 15 October  
Applications: 31 October

*Late applications will not be considered.*

## ACADEMIC INFORMATION

<b>TEACHING YEAR</b>	Most of our modules run for a single semester; however, it is important to note that Bath Spa's semester schedule may not match up with that of the sending university.  We strongly recommend that students stay until the end of the semester in order to obtain all the required credits. If students cannot stay until the end of the semester, they should let both universities know as soon as possible.
<b>LANGUAGE OF INSTRUCTION</b>	All courses at Bath Spa University are taught in English and students are expected to have the equivalent of CEFR B2 Level in English.
<b>COURSE LOAD/ CREDITS</b>	Students will need to register for a total of 60 Bath Spa credits* per semester in order to be considered a full-time student. *60 Bath Spa credits = 30 European Transfer Credit System credits (ECTS) *60 Bath Spa credits = 12-15 Semester Credit Hours (SCH)
<b>MODULE CATALOGUE</b>	For an overview of specific subject areas, visit our <a href="#">course index page</a> . We will issue links to module descriptions when we invite students to complete the application form. It is important to note that modules may be amended, added, or removed, and we are therefore unable to confirm a student's timetable until their enrolment.
<b>REGISTRATION AND ENROLMENT</b>	As part of the registration process, students will be invited to register online approximately two weeks prior to their start date. They will then be able to view their timetable, have access to the student portal called 'The Hub' and the Virtual Learning Environment, Blackboard Collaborate Ultra.
<b>TRANSCRIPTS</b>	We will email a digital copy of the Transcript of Records to both the student and their home university. If a physical copy is required, this can be requested.  Semester 1 transcripts will be issued in March/April.  Semester 2 and full-year transcripts will be issued in July.

## ACADEMIC CALENDAR

Semester 1 (September - February)  
Autumn Term

Semester 2 (February - June)  
Spring Term

Please see our [website](#) for confirmed semester dates.

All important dates will be included on the student's Admissions Offer letter, including: arrivals and accommodation move in date, International Orientation Day, course start date, assessment and examination period, course end date, and departure date.

## PRE-DEPARTURE INFORMATION

<b>AIRPORTS</b>	Students are encouraged to arrive in the UK on the designated arrival day so that we can offer guidance on airport transfers to campus from London Heathrow or Bristol Airport.  Bristol International Airport is the closest airport to Bath Spa University, with direct flights operating across Europe. London Heathrow is approximately two hours from Bath Spa University. We are unable to offer a bespoke airport pick-up service, but we can provide advice and guidance on using public transport.																								
<b>INSURANCE</b>	Students must be adequately insured for loss, theft, or damage of personal belongings, passports, travel documents, health care, etc. Students can find their own insurance in their home country or contact Endsleigh Insurance, <a href="http://www.endsleigh.co.uk">www.endsleigh.co.uk</a> (supported by the Students' Union).																								
<b>VISA REQUIREMENTS</b>	The type of visa students require depends on how long they will be at Bath Spa University. For further information please see our <a href="#">website</a> . Students can also check if they will need a visa on the UK Government <a href="#">website</a> . It is the student's responsibility to ensure they apply for a visa, but they can contact <a href="mailto:immigrationadvice@bathspa.ac.uk">immigrationadvice@bathspa.ac.uk</a> should they have any questions.																								
<b>ACCOMMODATION</b>	Bath Spa University has a limited number of on-campus rooms available for students studying with us for a single semester. We will allocate these rooms on a first-come, first-served basis. Any student on exchange for a full academic year can apply through our main accommodation portal by the deadline (30 June). Further information about Bath Spa's accommodation can be found on our <a href="#">website</a> .  Some students may wish to live in a house-share in the city. Bath is a compact, safe and student-friendly city, and the University has a list of registered landlords and other resources which we will send to students as part of their pre-arrival information.																								
<b>LIVING EXPENSES</b>	Approximate costs of living in Bath (per week). Please remember this depends on what sort of lifestyle the student chooses. It is an indicator that students can work from and adjust according to their circumstances.																								
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