

# Health and Social Care Management Foundation Year

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Awarding institution	Bath Spa University
Teaching institution	Bath Spa University London Fairfield School of Business
School	School of Sciences
Main campus	Bath Spa University London
Other sites of delivery	Fairfield School of Business, Croydon Fairfield School of Business, Birmingham
Other Schools involved in delivery	Bath Business School
Name of award(s)	Health and Social Care Management Foundation Year
Qualification (final award)	N/A
Intermediate awards available	N/A
Routes available	Single
Duration of award	1 year full-time
Modes of delivery offered	Campus-based
Regulatory Scheme[1]	Foundation Academic Framework
Exemptions from regulations/framework[2]	No

Progression route for	BSc (Hons) Health and Social Care Management
Professional, Statutory and Regulatory Body accreditation	N/A
Date of most recent PSRB approval (month and year)	N/A
Renewal of PSRB approval due (month and year)	N/A
UCAS code	N/A
Route code (SITS)	N/A
Relevant QAA Subject Benchmark Statements (including date of publication)	Business and Management Benchmark Statement (2015) Health Studies (October 2016) Sociology (July 2016) Foundation Year Academic Framework (2018)
Date of most recent approval	August 2018
Date specification last updated	February 2021

[1] This should also be read in conjunction with the University's Qualifications Framework

[2] See section on 'Exemptions'

## Exemptions

There are no exemptions.

Programme/Pathway	Regulations/ Framework	Brief description of variance	Approving body and date

## **Programme Overview**

The Health and Social Care Management (H&SCM) Foundation Year programme provides a supportive learning environment that equips you with introductory skills and knowledge in the subject and prepares you to progress to the BSc (Hons) Health and Social Care Management programme. The course helps you to develop and to be innovative, responsible and make connections between the national and local contexts of health and social care as an industry. It will also provide you with an opportunity to learn the study skills that will benefit your degree studies and help you to initiate your professional development for future career choices and development planning. Overall this course is ideal for you if who wish to progress onto the degree programme as it will provide you with a firm foundation to build a successful career in leadership and management across the HSCM sector.

You will join a collegiate academic community that champions lifelong learning, supported by research and practice informed teaching.

## Programme Aims

1. Engage students in a distinctive programme of Health and Social Care Management education that prepares students to progress to degree level study and succeed in the sector within the local and national environment.
2. Equip students with the necessary specialist, general theory and understanding of the demands of different service provider types, business industries and changing environments. To introduce students to approaches to problem solving relevant to the subject discipline.
3. Introduce leadership and engage students in developing increased self-aware behaviours through professional and personal development – preparing learners to be adaptable and opportunity-ready for a diverse range of roles.
4. Equip students with the knowledge of a range of tools to enable communication and collaboration, including an understanding of how digital technologies are used to develop technical networks.
5. Develop understanding of the nature of the national regional and local forces that shape contemporary organisations in health and social care - economic, social, ethical, political, ecological, technological and regulatory.
6. Introduce the need to be ethically aware, to think critically and evaluate and challenge both the positive and negative effects of differing business and health and social care service provision, leadership and management practices, before making judgements about their value and implications.

## Programme Intended Learning Outcomes (ILOs)

### A Subject-Specific Skills and Knowledge

Programme Intended Learning Outcomes (ILOs)	
On Achieving Year F	
A1	<i>The Health and Social Care Environment:</i> recognition of the local, national and global influences and forces (economic, social, ethical, political, ecological, technological and regulatory) and the professional practice expectations of the sector.
A2	<i>Organisations:</i> knowledge of how organisations work and of how design and development affects change, culture and values.
A3	<i>Strategy:</i> knowledge of policy and strategy for national and local industries.
A4	<i>Innovation and Enterprise:</i> recognition of different business and service provision innovation and enterprise development.
A5	<i>Finance:</i> knowledge of the sources of finance and the use of systems for planning and control.

### B Cognitive and Intellectual Skills

Programme Intended Learning Outcomes (ILOs)	
On Achieving Year F	
B1	Application of thinking skills that use sound judgement.
B2	Employment of numeracy skills that manipulate numerical data
B3	The use of digital sources to identify relevant health and social care business information.
B4	Recognition of the need for individuals to manage and behave in a socially responsible way.

### C Skills for Life and Work

Programme Intended Learning Outcomes (ILOs)	
On Achieving Year F	
C1	Autonomous learning [1] (including time management) within defined guidelines with personal responsibility for initiating and completing tasks and procedures

C2	Teamwork as would be necessary for employment requiring adaptation to enable effective work with others.
C3	Communication skills that demonstrate an ability to clarify tasks and communicate outcomes in defined contexts.
C4	IT skills and digital literacy that provide a platform from which further study can be undertaken to enable development of new skills within a structured and managed environment.

[3] i.e. the ability to review, direct and manage one's own workload

## Programme content

This programme comprises the following modules

Key:

Core = C

Required = R

Required\* = R\*

Optional = O

Not available for this status = N/A

If a particular status is greyed out, it is not offered for this programme.

### Subject offered as single and/or combined award

Health and Social Care Management Foundation Year				Status	
Level	Code	Title	Credits	Single	Joint
F	HSCF000-20	Perspectives in Health and Social Care Management	20	C	
F	HSCF001-20	The Health and Social Care Professional	20	C	
F	BMAF000-20	Academic Study Skills	20	C	
F	BMAF001-20	Communication for Professionals	20	C	
F	BMAF007-20	Introduction to Digital Marketing and Social Media	20	C	
F	BMAF006-20	Basic Statistics and ICT	20	C	

## Assessment methods

A range of summative assessment tasks will be used to test the Intended Learning Outcomes in each module. These are indicated in the attached assessment map which shows which tasks are used in which modules.

Students will be supported in their development towards summative assessment by appropriate formative exercises in each module.

## Work experience and placement opportunities

Relevant work experience is an important aspect of studying and preparing for a career in Health and Social Care Management. The 'Health and Social Care Professional' module will support you in reviewing your current strengths and planning action towards your personal and professional development, including reviewing applications for volunteering, work experience and jobs. This will lead on to you developing a portfolio comprising a personal statement, completed application for a volunteer/work experience placement with a relevant C.V. and a 12 month skills development action plan. You will be able to use these materials to gain work experience alongside your Foundation Year but they will also provide a great foundation for work experience in your degree course, especially at Level 5 (Year 2).

## Additional Costs Table

There are no additional costs associated with this course.

Module Code & Title	Type of Cost	Cost



## Graduate Attributes

Bath Spa University has the following Graduate Attributes and you will start your progress towards these on the foundation year by:

	Bath Spa Graduates...	In Health and Social Care Management, we enable this...
1	Will be employable: equipped with the skills necessary to flourish in the global workplace, able to work in and lead teams	By ensuring employability is embedded in all aspects of our programme, providing numerous opportunities for you to engage and facilitate team activities and encouraging you to engage in work placement opportunities. There is a strong emphasis on evaluating and improving personal employability through skills development and self-reflection.
2	Will be able to understand and manage complexity, diversity and change	By improving your project management skills enabling you to manage complexity and change. We will develop your ability to plan and organise projects; to monitor, reflect and to co-ordinate activities and to work to address and overcome problems in diverse teams.
3	Will be creative: able to innovate and to solve problems by working across disciplines as professional or artistic practitioners	By providing opportunities for you to creatively solve problems – suggesting ideas, innovating and seeing new ways of doing things - in different forms of Health and Social Care provision. You will learn about, and be able to use with confidence, a number of creative thinking techniques.
4	Will be digitally literate: able to work at the interface of creativity and technology	By enabling you to engage with a range of digital resources across the programme. Innovative assessments will develop your ability to collaboratively learn (e.g. a wiki), to contribute to online discussion boards, to participate in business simulations and to use multimedia to present your ideas.
5	Will be internationally networked: either by studying abroad for part of the their programme, or studying alongside students from overseas	By enabling you to participate in collaborative activities, with a diverse range of students from across the world, thus developing your intercultural awareness.
6	Will be creative thinkers, doers and makers	By encouraging you to generate creative and effective solutions to organisational problems ensuring you have the ability to analyse and criticise, using sound arguments; identifying and solving problems; weighing up options, evaluating risk and making and implementing decisions.
7	Will be critical thinkers: able to express their ideas in written and oral form, and possessing information literacy	By supporting you to take responsibility for your own learning and to be curious about the world and your community. Your assessments will require you to communicate appropriately and effectively either orally, in writing or via other media. You will be competent at finding business information, understanding it and making effective use of it.

8	Will be ethically aware: prepared for citizenship in a local, national and global context	By developing your skills of reflection and encouraging you to review, question and rethink your own values and assumptions in order to adjust and improve your awareness of ethical issues.
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## Modifications

### Module-level modifications

Code	Title	Nature of modification	Date(s) of approval and approving bodies	Date modification comes into effect
BMAF0 00-20	Academic Study Skills	Change to assessments	Business & Design Joint SQMC - 02 March 2021	2020/21
BMAF0 01-20	Communication for Professionals	Change to assessments  Change to module ILO  Change of semester	Business & Design Joint SQMC - 02 March 2021	2020/21
BMAF0 03-20	Foundation Project	Module deleted	Business & Design Joint SQMC - 02 March 2021	2020/21
BMAF0 06-20	Basic Statistics and ICT	New module	Business & Design Joint SQMC - 02 March 2021	2020/21
BMAF0 02-20	Digital Business	Module deleted	Business & Design Joint SQMC - 02 March 2021	2020/21
BMAF0 07-20	Introduction to Digital Marketing and Social Media	New module	Business & Design Joint SQMC - 02 March 2021	2020/21
HSCF0 00-20	Perspectives in Health and Social Care Management	Change to assessments	School of Sciences SQMC - 02 March 2021	2020/21
HSCF0 01-20	The Health and Social Care Professional	Change to assessments	School of Sciences SQMC - 02 March 2021	2020/21
BMAF0 06-20	Basic Statistics and ICT	Change to outline syllabus  Change to module ILO  Change to assessments	Business & Design Joint SQMC - 23 November 2022	March and June 22- 23 intakes

### Programme-level modifications

Nature of modification	Date(s) of approval and approving bodies	Date modification comes into effect


**Attached as appendices:**

1. Programme structure diagram
2. Map of module outcomes to level/programme outcomes
3. Assessment map
4. Module descriptors

## Appendix 1: Business and Management Foundation Year Programme Structure Diagram

	Study Block 1	Study Block 2
Year F	HSCF000-20 Perspectives in Health and Social Care Management	HSCF001-20 The Health and Social Care Professional
	BMAF000-20 Academic Study Skills	BMAF001-20 Communication for Professionals
	BMAF006-20 Basic Statistics and ICT	BMAF007-20 Introduction to Digital Marketing and Social Media

## Appendix 2: Map of Intended Learning Outcomes

Level	Module Code	Module Title	Status (C,R,R*,O)[4]	Intended Learning Outcomes												
				Subject-specific Skills and Knowledge					Cognitive and Intellectual Skills				Skills for Life and Work			
				A1	A2	A3	A4	A5	B1	B2	B3	B4	C1	C2	C3	C4
F	HSCF000-20	Perspectives in Health and Social Care Management	C	X	X	X	X	X	X	X	X	X	X	X	X	X
F	HSCF001-20	The Health and Social Care Professional	C	X	X						X	X	X	X	X	
F	BMAF000-20	Academic Study Skills	C			X			X		X	X	X		X	X
F	BMAF001-20	Communication for Professionals	C	X	X		X		X		X	X		X	X	X
F	BMAF007-20	Introduction to Digital Marketing and Social Media	C	X	X				X		X	X	X	X	X	
F	BMAF006-20	Basic Statistics and ICT	C		X				X		X	X	X		X	

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[4] C = Core; R = Required; R\* = Required\*; O = Optional

### Appendix 3: Map of Summative Assessment Tasks by Module

Level	Module Code	Module Title	Status (C,R,R*,O)[5]	Assessment method								
				Coursework				Practical			Written Examination	
				Reflection	Report	Timed assessment	Project Plan	Practical Project	Presentation	Poster Presentation	Written Evaluation	
F	HSC F00 0-20	Perspectives in Health and Social Care Management	C	Written reflection on Board creation (1500words)							Mind mapping board (1500 words equiv)	
F	HSC F00 1-20	The Health and Social Care Professional	C		1 x Case Study Report (1500 words)			1 x professional portfolio. (1500 words equiv)				
F	BMA F00 0-20	Academic Study Skills	C		1 x Report (3,000 words)							
F	BMA F00 1-20	Communication for Professionals	C			Short answer tasks (equiv. 1000 words)			1 x Individual presentation (equiv. 2000 words)			
F	BMA F00 7-20	Introduction to Digital Marketing and Social Media	C						1 x Group presentation. (3000 words equiv)			

F	BMA F00 6-20	Basic Statistics and ICT	C		1 x Report (1,500 words equiv.  2,000 words equiv)			1 x MS Excel Exercise (1,000 words equiv.)			
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[5] C = Core; R = Required; R\* = Required\*; O = Optional